



**HUMBOLDT COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR SCHEDULED MEETING**

AGENDA

DATE: Tuesday, October 14, 2025

TIME: 5:00 p.m.

LOCATION: 5055 Walnut Drive, Eureka, CA

The HCSD Boardroom is open to the public during the meeting's open session segment. This meeting is also held by video/teleconference, per CA Govt Code § 54953(b). If a member of the public cannot attend in person and would like to speak on an agenda item, including Public Participation, please join through the Zoom website (<https://zoom.us>) by entering Meeting ID 388 963 6754 and Passcode 202520. Access may also be achieved via telephone only by dialing 1-669-900-9128.

A. ROLL CALL

Directors Benzonelli, Gardiner, Hansen, Matteoli, Ryan

B. PLEDGE OF ALLEGIANCE

C. CONSENT CALENDAR

1. Approval of October 14, 2025 Agenda
2. Approval of Minutes of the Regular Meeting of September 23, 2025

*Pgs. 1-2
Pgs. 3-6*

D. REPORTS

1. General Manager

- a) District Update

Pgs. 7-8

2. Finance Department

- a) August 2025 Budget Statement
- b) September 2025 Check Register

*Pgs. 9-19
Pgs. 21-34*

3. Engineering

- a) Update

Pgs. 35

4. Planning

- a) Update

Pgs. 37

5. Legal Counsel

6. Director Reports

7. Other

E. PUBLIC PARTICIPATION

Members of the public may comment on items not on the agenda. Please use the information above to participate via Zoom. The Board requests that speakers state their name and where they are from, be concise, and limit their communications to 3 to 5 minutes. After all oral communications, the Board or staff may briefly respond with information to comments; however, the Brown Act prohibits discussion of matters not on the published agenda. Matters requiring discussion or action will be placed on a future agenda.

F. NEW BUSINESS

1. Consideration of Appointing Officers and Representatives of the Board of Directors of the Humboldt Community Services District and Adopting Resolution No. 2025-08 *Pgs. 39-41*
2. Engagement of a CalPERS Retired Annuitant for Professional Engineering Services *Pgs. 43-44*
3. Consideration of Request from CalTrout to Enter Agreement to Provide Access to Parcel 302-181-028 for Project Development and Monitoring *Pgs. 45-56*

G. ADJOURNMENT

Next Res: 2025-09

Next Ord: 2025-01

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Robert Christensen at (707) 443-4558, ext. 210, or by email at asm@humboldtcsd.org. Notification 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102 – 35.104 ADA Title II).

Pursuant to §54957.5(a) of the California Government Code, any public record writings relating to an agenda item for an open session of a regular meeting of the Board of Directors, not otherwise exempt from public disclosure, are available for public inspection upon request at the District offices located at 5055 Walnut Drive, Monday through Friday (holidays excepted) during regular business hours.

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT

The Humboldt Community Services District Board of Directors met in regular session at 5:00 p.m. on Tuesday, September 23, 2025, at 5055 Walnut Drive, Eureka, California, and 50 Via Ravello, Henderson, Nevada, with public participation available via Zoom tele/video conference.

A. CALL TO ORDER AND ROLL CALL

Present upon roll call: Directors Benzonelli, Gardiner (remote), Hansen, and Matteoli. Staff in attendance: General Manager Williams (GM), Finance Manager Mike Montag (FM), Utility Services Planner McNeill (USP), and Assistant Engineer Rawal (AE).

B. PLEDGE OF ALLEGIANCE

President Matteoli invited those present to join in the Pledge of Allegiance.

C. CONSENT CALENDAR

1. Approval of September 23, 2025 Agenda
2. Approval of Minutes of the Regular Meeting of September 9, 2025

IT WAS MOVED BY DIRECTOR BENZONELLI, SECONDED BY DIRECTOR HANSEN, TO APPROVE THE SEPTEMBER 23, 2025, CONSENT CALENDAR. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

Director Ryan arrived at 5:01 p.m.

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

D. REPORTS

1. General Manager
 - a) District Update

GM updated the Board on the repair of the Humboldt Bay Municipal Water District (HBMWD) transmission line. On September 17, HBMWD and its municipal customers met to review the transmission line emergency repair response. It was agreed that additional planning sessions, field tests, and tabletop exercises were essential to prepare for future emergencies. Agencies are also considering infrastructure to aid in the community's resilience and redundancy of water distribution.

The initial round of interviews for the Engineering Technician/Utility Services position was on September 18. Outstanding candidates have been invited back to interview with the District. Initial interviews for the Construction Foreman

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SEPTEMBER 23, 2025

position will be held on October 2. The GM introduced Jesse Holberg, the District's newest Utility Worker.

2. Finance Manager

a) July 2025 Budget Statement

FM reviewed the Budget Statement and noted that many annual payments are made in July. FM also pointed out that some significant purchases were made in July, the first month of the Fiscal Year. Lower expenses in the coming months will offset these large purchases. In July, the District purchased more water than usual from the City of Eureka at its purchase point at the Hubbard booster station. The District purchased less water from HBMWD while pump rehabilitation was completed at the Truesdale purchase point. Reduced purchase costs from HBMWD will balance out higher water purchase costs from the City.

b) August 2025 Check Register

FM pointed out notable purchases, including The District's new Ford F350, a payment to Harper and Associates for costs associated with diving inspections and engineering for District tanks, and expenses related to the Crane Street project.

3. Engineering

a) Update

Engineering staff met with the Humboldt County Roads Department to review each agency's Five-Year Capital Improvement Program and coordinate where scheduled projects will co-occur. Due to Measure O funding, the County has increased the number of road rehabilitation projects, many of which will occur within the District's boundaries. The County and the District will meet annually to maintain momentum in the partnership. The Board complimented the AE's work in coordinating with the County and acknowledged the excellent job on the map produced by the District's Engineering Technician, Bill Bitner.

4. Planning

a) Update

USP reported that the District is required to collect 30 samples of water from residences within the District triennially to test for Lead and Copper. The District has turned in all samples for laboratory testing and will provide the results to the State Water Resources Control Board by the September 30 deadline.

The Unregulated Contaminant Monitoring Rule (UCMR -5) is an EPA-administered program that requires the District to test water from each of its

DRAFT MINUTES OF THE REGULAR MEETING
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source points. The USP has trained two District staff members to collect and send in the samples.

4. Legal Counsel

No report.

5. Director Reports

Director Benzonelli reported that on September 17, LAFCo was presented with an informational item about the McKay Ranch Subdivision.

Director Gardiner received feedback from residents of The Meadows, a senior apartment community, about the District's increased sewer and water rates.

Director Ryan reported that the Redwood Region Economic Development Commission did not meet in September, and the next meeting will be in October.

E. PUBLIC PARTICIPATION

None.

F. NEW BUSINESS

None.

G. CLOSED SESSION

1. Pursuant to Government Code Section 549544.5(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION – General Manager

AT 5:29 P.M., IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR BENZONELLI, TO MOVE INTO CLOSED SESSION. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

The Board returned to open session at 6:08 p.m. and President Matteoli reported that the Board had taken no action.

DRAFT MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HUMBOLDT COMMUNITY SERVICES DISTRICT
SEPTEMBER 23, 2025

H. ADJOURNMENT

Without further business, **IT WAS MOVED BY DIRECTOR RYAN, SECONDED BY DIRECTOR BENZONELLI**, TO ADJOURN. MOTION CARRIED UPON THE FOLLOWING ROLL CALL VOTE:

AYES: BENZONELLI, GARDINER, HANSEN, MATTEOLI, RYAN
NOES: NONE

THE BOARD ADJOURNED ITS REGULAR MEETING OF September 23, 2025, AT 6:09 P.M.

Submitted, Board Secretary

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

MEMORANDUM

TO: Board of Directors

FROM: Terrence Williams, General Manager

DATE: October 10, 2025

SUBJECT: General Manager Report for October 14, 2025 Board Meeting

Fall Picnic

On Saturday, September 27, HCSD Staff and Board members ascended upon Freshwater Park and proceeded to have a great time. There was good food, fun and games. Lulu and Sparkles even made an appearance (Figure 1).



Figure 1: Lulu and Sparkles make a surprise appearance at the 2025 HCSD Fall Picnic. If you don't know, now you know.

All in all, the picnic was a success. If you didn't come, there's always next year.

New Employees and Promotions

With several people retiring, we have been working hard to identify people to fill roles. The solicitation for a new Planner/Engineering Tech 2 resulted in several very qualified candidates that were invited back for second interviews. The selection process has been difficult because there are several people that would do a fantastic job for the District. After two rounds of interviews, District staff has deliberated and is prepared to make an offer. Brian McNeill will be mentoring new hire until the end of December when he retires.

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Physical Address: 5055 Walnut Drive, Eureka, CA 95503

The role of Planning Assistant/Engineering Technician 1 was solicited simultaneously with the Planner/Technician 2 position and several qualified candidates were interviewed. We are in the process of scheduling second interviews with some qualified candidates so that we can make a selection. We are hoping to make a selection soon so that there is time for Bill Bitner to help train the new hire before his retirement in December.

Additionally, several qualified candidates for the Forman position in our Construction Department were interviewed. This was also a very difficult decision but we have offered the role to Keith Noga and he has accepted. Keith has over 13 years of experience working with the Construction crew and is a very well-respected team member. He will officially be starting in his new role on October 16th and will be shadowing Mark Taylor until his retirement at the end of December.

Finally, we are currently soliciting for a Utility Worker to fill the vacancy that is left by Keith's promotion. The solicitation closes on October 20th and we already have some qualified applicants that we are excited to meet. I am looking forward to introducing some new faces in the near future.

Commercial Drivers

The District requires all Utility Workers to possess a Class A Commercial Driver's License (CDL). New hires have a grace period to earn the license. I am happy to report that two members of the District team earned their Class A CDL during the week of October 6, 2025. Please join me in congratulating Jesus Diaz and Brandon Balke for this accomplishment.

CSDA

October 6, 7 and 8, I attended the CSDA Special District Leadership Academy for Leadership and Governance in Redding. The program included three days of governance training including Governance Foundations, Board and Staff Roles and Relationships, Fulfilling the District's Mission, Communications Best Practices and What Board Members Need to Know about District Finances. It was a firehose of information but I did learn a LOT. Staff and Board members from local districts were in attendance including Shelter Cove, Humboldt Bay Municipal Water District and Klamath Community Services District. There were also folks from Tahoe, Alameda and southern California in attendance. I earned a Certificate in Special District Governance and made progress toward the goal of CSDA designation as a Certified Special District Manager.

Assembly Member Chris Rogers

On October 15, Assembly Member Rogers will be hosting an informal gathering for elected officials throughout Humboldt County at the Wharfinger Building in Eureka from 5:30 – 7:00 p.m. All HCSD Board Members have been invited.

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
OPERATING REVENUE							
Metered Water Sales	6,603,000	566,536	1,187,668	1,100,500	87,168	7.9	
Sewer Service Charges	8,842,500	720,296	1,418,029	1,473,750	(55,721)	(3.8)	
Water & Sewer Construction Charges	35,000	19,790	22,978	5,833	17,144	293.9	1
Account Charges	115,000	12,838	23,244	19,167	4,077	21.3	
Inspection Charges	700	-	-	117	(117)	(100.0)	1
Reimbursable Maintenance Charges	1,600	10,702	10,987	267	10,720	4,020.0	1
Miscellaneous	2,000	-	-	333	(333)	(100.0)	1
TOTAL OPERATING REVENUE	15,599,800	1,330,161	2,662,905	2,599,967	62,938	2.4	
NON-OPERATING REVENUE							
Capital Connection Charges	125,000	44,777	51,621	20,833	30,787	147.8	1
Interest/General	405,000	48,047	96,122	67,500	28,622	42.4	2
Discounts Earned	1,750	-	(255)	292	(547)	(187.5)	1
Sales: Fixed Assets/Scrap Metal	2,000	-	-	333	(333)	(100.0)	1
Bad Debt Recovery	3,000	-	-	500	(500)	(100.0)	1
Property Taxes & Assessments	450,000	-	-	75,000	(75,000)	(100.0)	1
TOTAL NON-OPERATING REVENUE	986,750	92,824	147,488	164,458	(16,971)	(10.3)	1
TOTAL DISTRICT REVENUE	16,586,550	1,422,985	2,810,393	2,764,425	45,968	1.7	
OPERATING EXPENSES							
Wages Direct	2,065,812	177,291	341,763	344,302	2,539	0.7	
Benefits: PERS	607,000	19,686	415,246	101,167	(314,079)	(310.5)	3
Group Ins	1,451,000	100,253	200,373	241,833	41,461	17.1	
Workers Comp Ins	32,000	-	-	5,333	5,333	100.0	
FICA/Medicare	151,650	13,588	26,210	25,275	(935)	(3.7)	
Misc Benefits	1,920	40	380	320	(60)	(18.8)	4
Total Wages and Benefits	4,309,382	310,858	983,971	718,230	(265,741)	(37.0)	3
Less: wages & ben charged to Capital Proj.	(300,000)	(36,955)	(89,004)	(50,000)	39,004	(78.0)	
Total Operating Wages and benefits	4,009,382	273,904	894,967	668,230	(226,737)		
Water Purchase HBMWD	1,180,000	101,488	201,262	196,667	(4,596)	(2.3)	
Water Purchase Eureka	850,000	70,613	167,525	141,667	(25,858)	(18.3)	5
Sewage Treatment Operations & Maint.	2,185,000	153,841	307,682	364,167	56,485	15.5	
Water/Sewer Analysis	12,000	2,513	3,565	2,000	(1,565)	(78.3)	
Supplies/ Construction	150,000	9,196	20,053	25,000	4,947	19.8	
Supplies/ Office-Administration	15,000	960	2,480	2,500	20	0.8	
Supplies/ Engineering	2,000	199	199	333	135	40.4	
Supplies/ Maintenance	100,000	4,846	21,007	16,667	(4,340)	(26.0)	6
Invoicing	65,000	4,274	10,771	10,833	62	0.6	
Temporary Labor	44,500	5,542	10,113	7,417	(2,696)	(36.4)	7
Repairs & Maintenance/Trucks	75,000	3,348	11,373	12,500	1,127	9.0	
Equipment Rental	2,000	-	323	333	10	3.1	
Building & Grounds Maintenance	35,000	1,922	5,073	5,833	760	13.0	
Electrical Power	500,000	43,611	94,684	83,333	(11,350)	(13.6)	8
Street Lights	90,000	6,891	12,972	15,000	2,028	13.5	
Telephone	15,000	1,267	2,612	2,500	(112)	(4.5)	
Postage	2,500	2,500	2,500	417	(2,083)	(500.0)	9
Freight	1,000	-	-	167	167	100.0	
Chemicals	13,000	2,447	2,447	2,167	(280)	(12.9)	10
Liability Insurance	150,000	(39,210)	39,469	25,000	(14,469)	(57.9)	11
Legal	40,000	496	816	6,667	5,851	87.8	
Accounting	20,000	8,629	8,629	3,333	(5,296)	(158.9)	12
Engineering	1,500	-	-	250	250	100.0	

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
FOR ENTIRE DISTRICT

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance	Note
Other Professional Services	30,000	-	-	5,000	5,000	100.0	
Bank Service Charges	22,000	1,147	2,911	3,667	755	20.6	
Transportation	75,000	3,608	9,942	12,500	2,558	20.5	
Office Equip. Maintenance	6,000	-	503	1,000	497	49.7	
Computer Software Maintenance	46,000	879	47,368	7,667	(39,701)	(517.8)	13
Memberships & Subscriptions	47,500	-	10,602	7,917	(2,685)	(33.9)	14
Bad Debts & Minimum Balance Writeoff	20,000	-	-	3,333	3,333	100.0	
Conference & Continuing Ed	33,000	3,274	4,030	5,500	1,470	26.7	
Certifications	7,500	-	180	1,250	1,070	85.6	
State/County & LAFCO Charges and Charge	62,000	-	-	10,333	10,333	100.0	
Hydraulic Water Model Maintenance	2,000	-	-	333	333	100.0	
Human Resources	22,000	1,937	2,267	3,667	1,399	38.2	
Miscellaneous	10,000	-	28	1,667	1,638	98.3	
Director's Charges	16,000	550	950	2,667	1,717	64.4	
TOTAL OPERATING EXPENSES	9,956,882	670,671	1,899,304	1,659,480	(239,824)	(14.5)	
LONG TERM DEBT PAYMENTS							
2012 CIP & Refi.	177,600	88,800	88,800	29,600	(59,200)	(200.0)	16
Davis-Grunsky Loan	6,050	-	-	1,008	1,008	100.0	16
VacCon Truck Loan	117,441	117,441	117,441	19,574	(97,867)	(500.0)	16
2014 Wastewater Revenue Bonds	487,175	-	-	81,196	81,196	100.0	16
TOTAL LONG TERM DEBT PAYMENTS	788,266	206,241	206,241	131,378	(74,863)	(57.0)	
CAPITALIZED EXPENDITURES							
Vehicles, Rolling Stock & Equipment	97,500	1,424	1,725	16,250	14,525	89.4	
Building, Yard & Paving Improvements	395,000	149	149	65,833	65,684	99.8	
Capital Improvements Water	2,944,800	717,182	844,862	490,800	(354,062)	(72.1)	
Capital Improvements Sewer	1,645,500	9,871	13,111	274,250	261,139	95.2	
Engineering & Studies	115,000	-	-	19,167	19,167	100.0	
TOTAL CAPITAL EXPENDITURES	5,197,800	728,626	859,847	866,300	6,453	0.7	
OTHER							
City of Eureka Projects:							
Treatment Plant	3,670,000	-	-	611,667	611,667	100.0	
TOTAL City of Eureka Projects	3,670,000	-	-	611,667	611,667	100.0	
Interfund Transfers In	-	-	-				
Interfund Transfers Out	-	-	-				
BUDGET SURPLUS (DEFICIT)	(3,026,398)	(182,553)	(155,000)	(504,400)	349,400	69.3	

HUMBOLDT COMMUNITY SERVICES DISTRICT
SUMMARY BUDGETARY STATEMENT OF REVENUE AND EXPENSES
FOR ENTIRE DISTRICT

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE & EXPENSES						
TOTAL OPERATING REVENUE	15,599,800	1,330,161	2,662,905	2,599,967	62,938	2.4
TOTAL OPERATING EXPENSES	(9,956,882)	(670,671)	(1,899,304)	(1,659,480)	(239,824)	(14.5)
NET SURPLUS/(DEFICIT) FROM OPERATIONS	5,642,918	659,490	763,601	940,486	(176,886)	(18.8)
NON-OPERATING REVENUE & EXPENSES						
TOTAL NON-OPERATING REVENUE	986,750	92,824	147,488	164,458	(16,971)	(10.3)
TOTAL LONG TERM DEBT SERVICE	(788,266)	(206,241)	(206,241)	(131,378)	(74,863)	(57.0)
SURPLUS/(DEFICIT) BEFORE CAPITAL EXPENDITURES	5,841,402	546,073	704,847	973,567	(118,993)	(12.2)
HCSD CAPITAL IMPROVEMENT EXPENDITURES	(5,197,800)	(728,626)	(859,847)	(866,300)	6,453	0.7
CITY of EUREKA PROJECT REIMBURSEMENT	(3,670,000)	-	-	(611,667)	611,667	100.0
NEW DEBT ISSUE						
NET INTERFUND TRANSFERS IN/OUT		-	-			
BUDGET SURPLUS (DEFICIT)	<u>(3,026,398)</u>	<u>(182,553)</u>	<u>(155,000)</u>	<u>(504,400)</u>	<u>349,400</u>	<u>69.3</u>

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Metered Water Sales	6,603,000	566,536	1,187,668	1,100,500	87,168	7.9
Water Construction Charges	20,000	19,747	22,935	3,333	19,601	588.0
Account Charges	70,000	7,318	13,249	11,667	1,582	13.6
Inspection Charges	-	-	-	-	-	-
Reimbursable Maintenance Charges	1,400	10,590	10,875	233	10,641	4,560.6
Miscellaneous	1,000	-	-	167	(167)	(100.0)
TOTAL OPERATING REVENUE	6,695,400	604,190	1,234,726	1,115,900	118,826	10.6
NON-OPERATING REVENUE						
Water Capital Connection Charges	50,000	44,777	50,374	8,333	42,041	504.5
Interest/General	190,000	19,636	39,282	31,667	7,616	24.0
Discounts Earned	1,000	-	(146)	167	(312)	(187.3)
Sales:Fixed Assets/Scrap Metal	1,000	-	-	167	(167)	(100.0)
Bad Debt Recovery	2,000	-	-	333	(333)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	244,000	64,413	89,511	40,667	48,844	120.1
TOTAL DISTRICT REVENUE	6,939,400	668,603	1,324,237	1,156,567	167,670	14.5
OPERATING EXPENSES						
Wages Direct	958,750	96,432	190,633	159,792	(30,841)	(19.3)
Wages & Benefits: Allocated	827,731	43,299	271,115	137,955	(133,160)	(96.5)
Benefits: PERS	143,475	11,895	23,504	23,913	408	1.7
Group Ins	413,000	35,175	74,799	68,833	(5,966)	(8.7)
Workers Comp Ins	14,850	-	-	2,475	2,475	100.0
FICA/Medicare	70,370	7,368	14,566	11,728	(2,837)	(24.2)
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	2,428,176	194,169	574,617	404,696	(169,921)	(42.0)
Less: wages & ben charged to Capital Proj.	(185,000)	(28,445)	(78,687)	(30,833)	47,854	(155.2)
Total Operating Wages and benefits	2,243,176	165,724	495,930	373,863	(122,067)	(32.7)
Water Purchase HBMWD	1,180,000	101,488	201,262	196,667	(4,596)	(2.3)
Water Purchase Eureka	850,000	70,613	167,525	141,667	(25,858)	(18.3)
Water Analysis	12,000	2,513	3,565	2,000	(1,565)	(78.3)
Supplies/ Construction	110,000	5,167	11,799	18,333	6,535	35.6
Supplies/Office-Administration	4,500	435	663	750	87	11.7
Supplies/ Engineering	500	199	199	83	(115)	(138.5)
Supplies/ Maintenance	50,000	3,926	12,852	8,333	(4,519)	(54.2)
Temporary Labor	22,250	3,159	5,764	3,708	(2,056)	(55.4)
Repairs & Maintenance/Trucks	40,000	1,908	6,483	6,667	184	2.8
Equipment Rental	1,000	-	-	167	167	100.0
Building & Grounds Maintenance	6,000	393	1,017	1,000	(17)	(1.7)
Electrical Power	285,000	28,076	61,323	47,500	(13,823)	(29.1)
Freight	350	-	-	58	58	100.0
Chemicals	13,000	2,447	2,447	2,167	(280)	(12.9)
Liability Insurance	-	(1,299)	21,051	-	(21,051)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	833	833	100.0
Transportation	43,000	2,056	5,667	7,167	1,499	20.9
Office Equip. Maintenance	750	-	-	125	125	100.0
Computer Software Maintenance	21,000	-	26,405	3,500	(22,905)	(654.4)
Memberships & Subscriptions	2,000	-	1,825	333	(1,492)	(447.6)
Bad Debts & Minimum Balance Writeoff	10,000	-	-	1,667	1,667	100.0
Conference & Continuing Ed	10,000	1,825	2,256	1,667	(589)	(35.4)
Certifications	3,500	-	180	583	403	69.1
State/County & LAFCO Charges and Charge:	39,000	-	-	6,500	6,500	100.0
Hydraulic Water Model Maintenance	2,000	-	-	333	333	100.0
Human Resources	4,500	325	513	750	237	31.6
Miscellaneous	1,000	-	17	167	150	90.0
General & Admin Expense Allocation	299,150	(2,551)	33,749	49,858	16,109	32.3

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Water Fund

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
TOTAL OPERATING EXPENSES	5,258,676	386,404	1,062,491	876,446	(186,045)	(21.2)
LONG TERM DEBT PAYMENTS						
Davis-Grunsky Loan	6,050	-	-	1,008	1,008	100.0
TOTAL LONG TERM DEBT PAYMENTS	6,050	-	-	1,008	1,008	100.0
CAPITALIZED EXPENDITURES						
Capital Improvements Water	2,944,800	713,236	836,998	490,800	(346,198)	(70.5)
TOTAL CAPITAL EXPENDITURES	2,944,800	713,236	836,998	490,800	(346,198)	(70.5)
INTERFUND TRANSFERS IN	-	-	-	-	-	
BUDGET SURPLUS (DEFICIT)	(1,270,126)	(431,037)	(575,252)	(211,688)	(363,564)	(171.7)

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Sewer Service Charges	8,842,500	720,296	1,418,029	1,473,750	(55,721)	(3.8)
Sewer Construction Charges	15,000	43	43	2,500	(2,457)	(98.3)
Account Charges	45,000	5,520	9,995	7,500	2,495	33.3
Inspection Charges	700	-	-	117	(117)	(100.0)
Reimbursable Maintenance Charges	200	112	112	33	78	235.4
Miscellaneous	1,000	-	-	167	(167)	(100.0)
TOTAL OPERATING REVENUE	8,904,400	725,971	1,428,179	1,484,067	(55,888)	(3.8)
NON-OPERATING REVENUE						
Sewer Capital Connection Charges	75,000	-	1,247	12,500	(11,253)	(90.0)
Interest/General	200,000	18,996	38,002	33,333	4,669	14.0
Discounts Earned	750	-	(110)	125	(235)	(187.8)
Sales: Fixed Assets/Scrap Metal	1,000	-	-	167	(167)	(100.0)
Bad Debt Recovery	1,000	-	-	167	(167)	(100.0)
Other Non-Operating Revenue	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	277,750	18,996	39,139	46,292	(7,152)	(15.5)
TOTAL DISTRICT REVENUE	9,182,150	744,966	1,467,318	1,530,358	(63,040)	(4.1)
OPERATING EXPENSES						
Wages Direct	598,000	46,775	86,239	99,667	13,427	13.5
Wages & Benefits: Allocated	827,731	43,300	271,115	137,955	(133,160)	(96.5)
Benefits: PERS	77,250	5,179	9,643	12,875	3,232	25.1
Group Ins	275,000	15,990	33,339	45,833	12,494	27.3
Workers Comp Ins	9,275	-	-	1,546	1,546	100.0
FICA/Medicare	43,950	3,574	6,590	7,325	735	10.0
Misc Benefits	-	-	-	-	-	-
Total Wages and Benefits	1,831,206	114,818	406,926	305,201	(101,725)	(33.3)
Less: wages & ben charged to Capital Proj.	(65,000)	(6,639)	(7,888)	(10,833)	(2,945)	27.2
Total Operating Wages and benefits	1,766,206	108,179	399,037	294,368	(104,670)	(35.6)
Sewage Treatment: Operating & Maint.	2,185,000	153,841	307,682	364,167	56,485	15.5
Sewer Analysis	-	-	-	-	-	-
Supplies/ Construction	40,000	4,029	8,255	6,667	(1,588)	(23.8)
Supplies/ Office-Administration	4,500	328	500	750	250	33.4
Supplies/ Engineering	500	-	-	83	83	100.0
Supplies/ Maintenance	45,000	920	8,155	7,500	(655)	(8.7)
Temporary Labor	22,250	2,383	4,349	3,708	(640)	(17.3)
Repairs & Maintenance/Trucks	35,000	1,440	4,890	5,833	943	16.2
Equipment Rental	1,000	-	323	167	(156)	(93.8)
Building & Grounds Maintenance	5,000	296	767	833	66	8.0
Electrical Power	115,000	6,316	12,819	19,167	6,347	33.1
Freight	350	-	-	58	58	100.0
Liability Insurance	-	(980)	15,881	-	(15,881)	-
Engineering	-	-	-	-	-	-
Other Professional Services	5,000	-	-	833	833	100.0
Transportation	32,000	1,551	4,275	5,333	1,058	19.8
Office Equip. Maintenance	750	-	-	125	125	100.0
Computer Software Maintenance	19,000	-	19,920	3,167	(16,753)	(529.0)
Memberships & Subscriptions	1,500	-	1,139	250	(889)	(355.4)
Bad Debts & Minimum Balance Writeoff	10,000	-	-	1,667	1,667	100.0

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
Sewer Fund

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
Conference & Continuing Ed	10,000	1,377	1,702	1,667	(35)	(2.1)
Certifications	2,500	-	-	417	417	100.0
State/County & LAFCO Charges and Charges	4,000	-	-	667	667	100.0
Human Resources	3,000	245	387	500	113	22.6
Miscellaneous	1,500	-	13	250	237	95.0
General & Admin Expense Allocation	299,150	(2,551)	33,749	49,858	16,109	32.3
TOTAL OPERATING EXPENSES	4,608,206	277,376	823,841	768,034	(55,807)	(7.3)
LONG TERM DEBT PAYMENTS						
2014 Wastewater Revenue Bonds	487,175	-	-	81,196	81,196	100.0
2012 CIP & Refi.	177,600	-	-	29,600	29,600	100.0
VacCon Truck Loan	117,441	117,441	117,441	19,574	(97,867)	(500.0)
TOTAL LONG TERM DEBT PAYMENTS	782,216	117,441	117,441	130,369	12,928	9.9
CAPITALIZED EXPENDITURES						
Vehicles/Rolling Stock/Capital Equipment	-	-	-	-	-	-
Building, Yard& Paving Improvements	-	-	-	-	-	-
Capital Improvements Sewer	1,645,500	9,871	13,111	274,250	261,139	95.2
Engineering & Studies	-	-	-	-	-	-
TOTAL CAPITAL EXPENDITURES	1,645,500	9,871	13,111	274,250	261,139	95.2
OTHER						
City of Eureka Projects: Treatment Plant	3,670,000	-	-	611,667	611,667	100.0
TOTAL OTHER	3,670,000	-	-	611,667	611,667	100.0
BUDGET SURPLUS (DEFICIT)	(1,523,772)	340,279	512,925	(253,962)	766,887	302.0

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund

August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
OPERATING REVENUE						
Interest (will be allocated to w/s @ y/e)	15,000	9,416	18,838	2,500	16,338	653.5
Miscellaneous	-	-	-	-	-	-
TOTAL OPERATING REVENUE	15,000	9,416	18,838	2,500	16,338	653.5
NON-OPERATING REVENUE						
Property Taxes	450,000	-	-	75,000	(75,000)	(100.0)
Insurance Rebate	-	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-	-
TOTAL NON-OPERATING REVENUE	450,000	-	-	75,000	(75,000)	(100.0)
TOTAL DISTRICT REVENUE	465,000	9,416	18,838	77,500	(58,662)	(75.7)
OPERATING EXPENSES						
Wages Direct	509,062	34,084	64,891	84,844	19,953	23.5
Benefits: PERS	386,275	2,613	382,099	64,379	(317,719)	(493.5)
State Unemploy Ins	-	-	-	-	-	-
Group Ins	763,000	49,088	92,234	127,167	34,932	27.5
Workers Comp Ins	7,875	-	-	1,313	1,313	100.0
FICA/Medicare	37,330	2,645	5,054	6,222	1,167	18.8
Misc Benefits	1,920	40	380	320	(60)	(18.8)
Total Wages and Benefits	1,705,462	88,471	544,658	284,244	(260,414)	(91.6)
Less: wages & ben charged to Capital Proj.	(50,000)	(1,872)	(2,428)	(8,333)	(5,905)	70.9
Less: Allocated to Water and Sewer Funds	(1,655,462)	(86,599)	(542,230)	(275,910)	266,319	(96.5)
Total Unallocated Wages and Benefits	-	-	-	-	-	-
Supplies/ Construction	-	-	-	-	-	-
Supplies/ Administration	6,000	196	1,318	1,000	(318)	(31.8)
Supplies/ Engineering	1,000	-	-	167	167	100.0
Supplies/ Maintenance	5,000	-	-	833	833	100.0
Invoicing	65,000	4,274	10,771	10,833	62	0.6
Temporary Labor	-	-	-	-	-	-
Repairs & Maintenance/Trucks	-	-	-	-	-	-
Equipment Rental	-	-	-	-	-	-
Building & Grounds Maintenance	24,000	1,233	3,290	4,000	710	17.7
Electrical Power	100,000	9,219	20,541	16,667	(3,874)	(23.2)
Street Lights	90,000	6,891	12,972	15,000	2,028	13.5
Telephone	15,000	1,267	2,612	2,500	(112)	(4.5)
Postage	2,500	2,500	2,500	417	(2,083)	(500.0)
Freight	300	-	-	50	50	100.0
Liability Insurance	150,000	(36,932)	2,537	25,000	22,463	89.9
Legal Services	40,000	496	816	6,667	5,851	87.8
Accounting	20,000	8,629	8,629	3,333	(5,296)	(158.9)
Engineering	1,500	-	-	250	250	100.0
Other Professional Services	20,000	-	-	3,333	3,333	100.0
Bank Service Charges	22,000	1,147	2,911	3,667	755	20.6
Transportation	-	-	-	-	-	-
Office Equip. Maintenance	4,500	-	503	750	247	33.0
Computer Software Maintenance	6,000	879	1,043	1,000	(43)	(4.3)
Memberships & Subscriptions	44,000	-	7,638	7,333	(305)	(4.2)
Bad Debts & Minimum Balance Writeoff	-	-	-	-	-	-
Conference & Continuing Ed	13,000	72	72	2,167	2,095	96.7
Certifications	1,500	-	-	250	250	100.0

HUMBOLDT COMMUNITY SERVICES DISTRICT
BUDGETARY STATEMENT OF REVENUES AND EXPENSES
General Fund
August 2025

	Budgeted 2025-26	Current Month-to-Date	Actual Year-to-Date	Budgeted Year-to-Date	Y.T.D. Variance Actual to Budget	% Variance
State/County & LAFCO Charges and Charges	19,000	-	-	3,167	3,167	100.0
Human Resources	14,500	1,367	1,367	2,417	1,049	43.4
Miscellaneous	7,500	-	(1)	1,250	1,251	100.1
Director's Charges	16,000	550	950	2,667	1,717	64.4
General & Admin Expense Allocation	(598,300)	5,102	(67,498)	(99,717)	(32,219)	32.3
TOTAL OPERATING EXPENSES	90,000	6,891	12,972	15,000	2,028	13.5
CAPITALIZED EXPENDITURES						
				-		
Vehicles/Rolling Stock/Capital Equipment	97,500	5,370	9,588	16,250	6,662	41.0
Building, Yard & Paving Improvements	395,000	149	149	65,833	65,684	99.8
Engineering & Studies	115,000	-	-	19,167	19,167	100.0
TOTAL CAPITAL EXPENDITURES	607,500	5,519	9,738	101,250	91,512	
INTERFUND TRANSFER OUT		-	-	-		
BUDGET SURPLUS (DEFICIT)	(232,500)	(91,795)	(92,673)	(38,750)	(53,923)	139.2

Humboldt Community Services District

Notes

August 2025

Note 1 - Non Operating and Miscellaneous Revenue

Non-operating, Construction/Capacity Charges and Miscellaneous income occurs occasionally throughout the year, and at the very end of the fiscal year.

Note 2 - Interest Income

Increase in Interest Income due to continued performance with funds held in CA CLASS JPA investment pool being better than expected.

Note 3 - Benefits - PERS

CalPERS UAL Payment submitted as lump sum instead of as monthly payments. Submitting annual PERS UAL payment as lump sum instead of in monthly installements provides the District with ~\$11,000 in cost savings.

Note 4 - Misc Benefits

Significant usage of one-time wellness benefit on first pay period of Fiscal Year. Total for entire year is expected to be in line with budget.

Note 5 - Water Purchase - City of Eureka

Increased purchase volume of water in July due to typical increased water usage in Summer. Total for entire year is expected to be in line with budgeted amount.

Note 6 - Supplies - Maintenance

Overage due to a number of significant one-time and annual expenses expected to only occur in July. \$6,495 of July Maintenance expense is due to required Annual inspections. Additional \$2,500 due to welding repair of Maple Lane SLS Lid, and \$3,331 to rebuild Buhne SLS Pump. Total for entire year is expected to be in line with budget.

Note 7 - Temporary Labor

Increased use of temporary labor during summer months when District has increased need for labor. Temp Labor costs are expected to decline in future months.

Note 8 - Electrical Power

Typical increased electrical usage in Summer months due to increased power usage from pumping. Total for year is expected to be in line with budgeted amount.

Note 9 - Postage

Purchase of postage for postage machine in August. Postage purchased is expected to be for entire year.

Note 10 - Chemicals

Purchase of higher than typical amount of water treatment chemicals in August. Subsequent months are expected to have lower amount purchased. Purchases for entire year are expected to be in line with budgeted amount.

Note 11 - Liability Insurance

Liability insurance for full year paid in July. Expected amount for full year is expected to be in line with budgeted amount

Note 12 - Accounting

Expenses for work on Audit. Expenses for full year are expected to be in line with budgeted amount.

Note 13 - Computer Software Maintenance

Maintenance/Licencing fees for computer software is paid in one annual charge in July. Total expense for year is expected to be in line with annual budgeted amount.

Note 14 - Memberships and asubscriptions

Annual dues for CSDA paid in July. Amount for entire year is expected to be in line with budgeted amount

Note 16 - Debt Service

Loan Payments are made throughout the year. Total expenditures by the end of the year will match budget amounts.

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Accounts Payable

Checks by Date - Detail by Check Date

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Humboldt Community Services District
5055 Walnut Drive – Eureka CA 95503
PO Box 158 – Cutten CA 95534 (707) 443-4558

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58274	H510 1	Humboldt Co Public Works/Parks RENTAL FEE - FRESHWATER PARK 9/27/25	09/02/2025	350.00
Total for Check Number 58274:				350.00
58275	H510 2	Humboldt Co Public Works/Parks DEPOSIT - RENTAL FEE - FRESHWATER PA	09/02/2025	100.00
Total for Check Number 58275:				100.00
Total for 9/2/2025:				450.00
58276	A072 0013801 0013808	Accurate Drug Testing Services MW DMV DOT TESTING MT/DT/CA DOT TESTING	09/05/2025	115.00 210.00
Total for Check Number 58276:				325.00
58277	A790 18255534	Automation Direct Hubbard #1 pump transformer and fuses	09/05/2025	589.82
Total for Check Number 58277:				589.82
58278	C430 07312025	City of Eureka: WA Water Purchased - JULY 2025	09/05/2025	96,912.00
Total for Check Number 58278:				96,912.00
58279	C465 JULY 2025	CJ Brown & Co CPA Progress work on 2023 Audit	09/05/2025	7,679.00
Total for Check Number 58279:				7,679.00
58280	0142648FC 07708009P 07709314P	Coast Counties Peterbilt FINANCE CHG UNIT# 1, HEATED MIRROR 7X16 SS WC UNIT# 18 - HOOK - HOOD HOLD DOWN	09/05/2025	0.59 39.17 26.55
Total for Check Number 58280:				66.31
58281	E170 99706	Employee Relations PRE EMPLMNT BCKGRND RPT - JH/AM	09/05/2025	470.23
Total for Check Number 58281:				470.23
58282	E330 547488/7	Englund Marine and Industrial Supply BRASS REDUCER, BUSHINGS, TEES, NIPPI	09/05/2025	58.26
Total for Check Number 58282:				58.26

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58283		Cooney Parris and Rieke Corp	09/05/2025	
	185844/3	HUBBARD VALVES - PVC ELBOW, ADAPTI		10.40
	185847/3	GALV NIPPLE, CORED PLUGS		33.86
	185952/3	PLASTIC PAIL, PACKAGE TAPE		12.59
	185980/3	MAS GRND T1, DW CUP WHL DIAMOND		69.14
	186033/3	ENGINEERS HAMMER		56.53
	186068/3	PAINT/VARN STRPPR, ACETONE, CHIP BRU		127.72
	186113/3	WIRE BRUSH		28.02
	186272/3	3/4" THREADED COUPLING		8.68
	186495/3	MSKNG TAPE, PAINT CUP, BETTER BRUSH		38.01
	186542/3	RED GRNT HMR BIT SET, HARDWARE SCR		33.14
	186864/3	KILLER WEED & GRASS 1 GAL		97.86
	187039/3	2X4 DOUGLAS FIR SB PREM S4S		17.78
	187041/3	HEX KEY SET MTR&SAE 22PC		36.96
	187076/3	ANGLE ALUM, STEP DRLBIT #9		91.33
	187108/3	FIXED HASP 3.25"		10.86
	187335/3	TAP AND DRLLBT, HARDWARE SCREWS		16.27
	187352/3	PPR TWLS, TOILT BWL CLNR, BTHRM CLN		37.57
Total for Check Number 58283:				726.72
58284	E558	NAPA Auto Parts of Eureka	09/05/2025	
	461151	2.5 BLUE DEF, INCN RCT MKCRNC LT R		48.47
	461258	UNIT# 1 - AIR FILTER, LOW BEAM HEADLI		71.85
	462034	EXHAUST WRAP		28.65
	462736	2.5 BLUE DEF		57.29
Total for Check Number 58284:				206.26
58285	E650	Eureka Ready Mix	09/05/2025	
	104122	TICKET# 92867 - CLASS 2 BASE TON DELIV		439.08
	104122	TICKET# 92868 - CLASS 2 BASE TON DELIV		439.08
	104472	TICKET# 93215 - CLASS 2 BASE TON DELIV		439.08
Total for Check Number 58285:				1,317.24
58286	F049	Fastenal Company	09/05/2025	
	CAEUR137863	XL ORNG DISP GLOVES		68.82
	CAEUR137863	EAR PLUGS, 24-GRIT GRINDING WHEEL		22.33
	CAEUR138027	RESPIRATOR, FLXGRD GLV, BLK CHSL MF		143.25
	CAEUR138027	XL ORNG DISP GLOVES		137.64
	CAEUR138090	RESPIRATOR 2PK, LARGE DRIVER'S GLOV		73.78
Total for Check Number 58286:				445.82
58287	F050	Fastenal Industrial	09/05/2025	
	CAEUR137930	HAMMER BIT, STNLSS STL CABLE TIE, BL		215.46
	CAEUR137940	MLTIFOLD PAPER TOWELS, ROLL TOWELS		74.12
	CAEUR137971	BLUE LIQUID THREADLOCKER, 3/8"X3" W		218.48
	CAEUR138018	RECIP SAW BLADE		460.73
	CAEUR138019	SQUARE POINT SHOVEL 48" WOOD HAND		50.44
	CAEUR138091	RESPIRATOR		67.47
	CAEUR138091	CNTRPLL PAPER TOWELS, CONTRACTORS		196.53
Total for Check Number 58287:				1,283.23
58288	G150	Gaynor Telesystems Inc.	09/05/2025	
	SUB4047.0825	Fees and Surcharges 08.15.25 - 09.14.25		83.03
	SUB4047.0825	Cloud Subscription Charges 08.15.25 - 09.14.25		337.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58288:				420.87
58289	H010	Keenan Supply	09/05/2025	
	S014399840.002	Yard re-stock ang meter stops - SWVL BRASS /		1,365.69
	S014516611.001	Truesdale pump #4 parts - FLNG TEE, BOLT/N		1,582.51
	S014549788.001	Donna Dr parts - BOLT & NUT KIT, FLNG TEI		1,059.91
	S014550964.001	YARD RE-STOCK - FULL-CIRCLE REDI CLN		343.98
	S014555988.001	Water and sewer parts to re-stock yard		2,589.24
	S014572347.001	60 W HOLLY NEW 2" PRESSURE SEWER - P		114.26
	S014573139.001	Concrete box for 2" pressure sewer at 60 W. Hol		1,307.00
	S014599307.001	RUBBER FULL-FACE GSKT, BOLT/NUT KIT		149.65
	S014606503.001	Yard parts re-stocK - PVC CAP, CONCRETE L		1,177.90
Total for Check Number 58289:				9,690.14
58290	H045	Harper and Associates Engineering Inc.	09/05/2025	
	ENG-9145	PROGRESS PYMNT #4 (CONTRACTED AMC		16,170.00
	ENG-9146	PROGRESS PYMNT #4 (OVERAGE AMOUN		3,812.50
Total for Check Number 58290:				19,982.50
58291	H760	Humboldt Towing Inc	09/05/2025	
	184505	Tow from Harper Motors to HCSD yard after die		185.00
Total for Check Number 58291:				185.00
58292	H810	Humboldt Waste Management Auth	09/05/2025	
	1000016914	SOLID WASTE - SELF HAUL		12.50
Total for Check Number 58292:				12.50
58293	I401	Industrial Electric Arcata Inc	09/05/2025	
	IN54231	Fields Landing SLS SCADA Tower		1,077.62
	IN54231	King Salmon SLS SCADA Tower		1,076.81
	IN54231	Sea Ave SLS SCADA Tower		1,077.62
	IN54231	Truesdale SCADA Tower		1,077.60
Total for Check Number 58293:				4,309.65
58294	I525	Infosend	09/05/2025	
	292138	UB/Process and Mail/Bills - 07.31.25		3,797.51
Total for Check Number 58294:				3,797.51
58295	M230	Mendes Supply Co	09/05/2025	
	M28309-01	PSCQcarbacticide 30gal/DrumDep		475.27
	M283097	PSCQcarbacticide 30gal/DrumDep		955.55
	M283098	PSCQcarbacticide 30gal/DrumDep		955.55
	M283210	Credit/Drum deposit		-420.00
	M283881	PSCQcarbacticide 30gal / DrumDep		480.72
Total for Check Number 58295:				2,447.09
58296	M348	Microbac Laboratories, Inc	09/05/2025	
	183901	Lead and Copper triennial sampling		158.00
Total for Check Number 58296:				158.00
58297	M450	Mission Linen	09/05/2025	
	524319306	Uniforms/Mats		419.93
	524362182	Uniforms/Mats		221.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	524405024	Uniforms/Mats		423.33
	524445937	Uniforms/Mats		222.17
	524487867	Uniforms/Mats		424.89
Total for Check Number 58297:				1,711.60
58298	M560 8466	The Mitchell Law Firm LLP LEGAL SERVICES - JULY 2025	09/05/2025	496.00
Total for Check Number 58298:				496.00
58299	N050 2025ci-6991	North Coast Journal ENGIN TECH/UTIL SVCS VACANCY - PUBL	09/05/2025	897.00
Total for Check Number 58299:				897.00
58300	O460 0725-46	OConnor & Company Trasition work to new auditor	09/05/2025	950.00
Total for Check Number 58300:				950.00
58301	P006 0210567949 0210577341-2 0210577341-3	PACE Supply Corp. *CREDIT - PD TAX AND HANDLING 2X INV 330 5/8-inch water meters. Delivery 1 of 3 for th 384 Orion Endpoints (ERT's)	09/05/2025	-1,274.21 61,008.75 53,244.00
Total for Check Number 58301:				112,978.54
58302	P010 09022025 09022025 09022025 09022025 09022025 09022025 09022025	Pacific Gas and Electric-GN dGeneral Sewer System eKS/HH Sewer System cFW/MR Water System bHH Water System fOffice/Yard gSpark energy Gas/LP Gas Chgs aWA Pump & District/Cummings	09/05/2025	4,736.85 1,579.38 1,033.42 17,489.41 9,164.42 54.94 9,552.96
Total for Check Number 58302:				43,611.38
58303	P130 09152025	Pacific Gas and Electric-St Street Lights: AUGUST 2025	09/05/2025	10,568.64
Total for Check Number 58303:				10,568.64
58304	P190 237319	Pacific Paper Co NOTEBOOKS, SORTER, MANILA FOLDERS	09/05/2025	392.51
Total for Check Number 58304:				392.51
58305	P315 T3470	Pacific Towing & Roadside Assistance Tow unit 2 from HCSD yard to Harper Motors fc	09/05/2025	180.00
Total for Check Number 58305:				180.00
58306	P430 278890 278893 279559 280868 281180 281782 281848	Pierson Building Center C-TORCH BLD, RECIP 9IN SAW BLADE, DB PIPE TAP, BRASS COMP HEX HEAD PLUB LOCKWASHER, USS WASHER, HEX BOLT CDX PLYWOOD 3/4X4X8, 2X4X8 PT GROU FOUND VENT W PLASTER KEY, MINI VEN CDX PLYWOOD 1/2X4X8, CA LUMBER ASS POLY MALE ADPTR, PVC LINE CPLNG, HO	09/05/2025	72.18 15.62 53.77 91.15 24.43 77.85 40.88

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	281855	NYLON LIQUIDTIGHT CONNECTOR 3/4IN		9.46
	281875	BULK FASTENERS		32.96
	282289	CABLE TIE, WDG DR STOP, BULK FASTEN		15.99
Total for Check Number 58306:				434.29
58307	P557	Rexel USA Inc.	09/05/2025	
	6N04192	DEEP STRUT EH 10 PGAL		75.51
	6N87971	3/4IN NON-MET FLEX 100 FT, ARL NMLT75		25.83
Total for Check Number 58307:				101.34
58308	P785	Powell Landscape Materials	09/05/2025	
	6242A	Concrete for Crane St SMR.		171.99
Total for Check Number 58308:				171.99
58309	S120	Santander Bank, N.A.	09/05/2025	
	16915885	Interest - VacCon		3,136.99
	16915885	Principal - VacCon		114,303.93
Total for Check Number 58309:				117,440.92
58310	S750	Standard Insurance Company	09/05/2025	
	09012025	Short&Long Term Empl Disabilit 08/01 - 08/31/		1,711.33
Total for Check Number 58310:				1,711.33
58311	S850	Optimum	09/05/2025	
	09152025	Internet 08.24.25 - 09.23.25		451.07
Total for Check Number 58311:				451.07
58312	U730	USA Bluebook	09/05/2025	
	INV00786472	South Bay & Spruce Point Well CL2 Meters		1,163.12
	INV00787837	Truesdale #4 pump valve, check,& parts		2,544.85
	INV00797626	South Bay & Spruce Point Well CL2 Meters		1,761.25
	INV00803457	Truesdale #4 pump valve, check,& parts		373.17
	INV00805985	BLU MRKNG FLG W 21" WIRE, MAGNETON		198.74
	SCN475781	CREDIT INV# INV00786472 - MINUS SHIPPI		-1,141.76
Total for Check Number 58312:				4,899.37
58313	V500	Verizon Wireless	09/05/2025	
	6121640461	Cellular Service - 07/22/25 - 08/21/25		395.06
Total for Check Number 58313:				395.06
58314	V600	Viking Industrial Painting	09/05/2025	
	J19990-03	PROGRESS PAYMENT #3 FOR CONSTRUCT		235,471.75
	J19990-04	PROGRESS PAYMENT #4 FOR CONSTRUCT		152,356.25
Total for Check Number 58314:				387,828.00
58315	V700	Valley Pacific Petroleum Services Inc	09/05/2025	
	INV 25-934541	Yard Fuel		3,607.71
Total for Check Number 58315:				3,607.71
58316	W570	Western Chain Saw	09/05/2025	
	392503	CF3 PRO LINE		57.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58316:				57.31
Total for 9/5/2025:				839,967.21
58317	T100 TT-012	TASTY THAI-GER 50% DEPOSIT - EMPLOYEE PICNIC 9/20/25	09/19/2025	1,058.07
Total for Check Number 58317:				1,058.07
58318	A072 0014098 14161	Accurate Drug Testing Services JDD NO-SHOW FEE 8/26/25 PRE-EMPLOYMENT DOT 8/27/25 - JDD	09/19/2025	20.00 35.00
Total for Check Number 58318:				55.00
58319	C180 6013083820 6013083820 6013083820	Canon Solutions America Inc. UseTaxRecoveryFee/OfficeCopier 07/31/25 - 08/ Office/Color Copies WXD03492- 07/31/25 - 08/ Office/Black Copies WXD03492- 07/31/25 - 08/	09/19/2025	4.38 71.33 28.62
Total for Check Number 58319:				104.33
58320	C410 SEPTEMBER 2025 SEPTEMBER 2025	City of Eureka: SW Humboldt Hill 21% General 79%	09/19/2025	32,306.61 121,534.39
Total for Check Number 58320:				153,841.00
58321	C430 08312025	City of Eureka: WA Water Purchased - AUGUST 2025	09/19/2025	70,613.00
Total for Check Number 58321:				70,613.00
58322	C450 INV08170	City of Eureka: Water Test Microbiological Testing - AUGUST 2025	09/19/2025	459.00
Total for Check Number 58322:				459.00
58323	C730 Y7-250811801	Cummins Pacific LLC Trouble shoot South Broadway Generator	09/19/2025	606.43
Total for Check Number 58323:				606.43
58324	D730 2510E58409	Dept of Water Resources PENALTY INTEREST CONTRACT# E58409	09/19/2025	80.82
Total for Check Number 58324:				80.82
58326	H010 S014560750.001 S014560971.001 S014563294.001 S014618709.001	Keenan Supply Truesdale pump parts CREDIT FOR RETURN NIPPLE, PLUG INV# Truesdale pump parts CREDIT - INCORRECT PRICING INV# S0145	09/19/2025	742.80 -42.56 860.48 -108.01
Total for Check Number 58326:				1,452.71
58327	H410 21844000	Humboldt Bay Municipal Water D Water Purchased - AUG 2025	09/19/2025	101,487.95

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58327:				101,487.95
58328		Humboldt Waste Management Auth	09/19/2025	
	1000017209	GREENWASTE SELF-HAUL		11.08
	1000017209	Dried Sewer Lift Station Spoils		2,689.39
Total for Check Number 58328:				2,700.47
58329	I401	Industrial Electric Arcata Inc	09/19/2025	
	IN54475	Wireway for new sewage control panels		407.37
	IN54476	Wire to new sewage control panels		1,093.58
	IN54509	Conduit to new sewage control panels		101.43
	IN54569	Switches and 10 k pot for PSI control		65.44
	IN54570	Switches and 10 k pot for psi control		65.44
	IN54574	Cable guilds for antenna cable		111.44
	IN54589	Pressure transitter for discharge and intake psi		204.93
	IN54607	Wire lables for new sewage cabnets		418.73
	IN54635	Power adapter sewage control panels		28.61
	IN54647	Wire conduit grips for tank level transmitter		286.58
Total for Check Number 58329:				2,783.55
58330	I525	Infosend	09/19/2025	
	294079	UB/Process and Mail/Bills - AUG 2025		5,436.08
Total for Check Number 58330:				5,436.08
58331	M560	The Mitchell Law Firm LLP	09/19/2025	
	8642	LEGAL SERVICES AUGUST 2025		1,488.00
Total for Check Number 58331:				1,488.00
58332	M780	Municipal Maintenance Equipmen	09/19/2025	
	011497	UINT# 18 - 77 DEGREE ELBOW, 8" GASKET		3.00
Total for Check Number 58332:				3.00
58333	N050	North Coast Journal	09/19/2025	
	2025-143031	FOREMAN AD 8/21/2025		214.00
	2025-143032	FOREMAN AD 8/28/2025		214.00
	2025-143035	FOREMAN ONLINE AD 8/21 - 9/10-2025		150.00
Total for Check Number 58333:				578.00
58334	P006	PACE Supply Corp.	09/19/2025	
	0210577405	336 5/8-inch water meters and 336 ERT's		46,588.50
	0210577405-1	336 5/8-inch water meters and 336 ERT's		62,118.00
	0210734147	3-inch compound meter for Humboldt Bay Fores		3,502.84
	0210734147-1	3-inch compound meter for Humboldt Bay Fores		295.80
Total for Check Number 58334:				112,505.14
58335	P550	Pitney Bowes Inc	09/19/2025	
	1027591994	MOISTENER REPLACEMENT KIT		36.08
	1028087863	QRTLY RENT BASE C SERIES TAX 04.01.25		7.03
	1028087863	QRTLY RENT BASE C SERIES 04.01.25 - 09.3		80.34
	1028087863	QRTLY RENT BASE C SERIES 04.01.25 - 09.3		38.70
	1028087863	EQUIP SVC AGRMNT 04.01.25 - 09.30.25		11.23
Total for Check Number 58335:				173.38

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
58336	R250 34566653	Recology Humboldt County Garbage Service - 08.01.25 - 08.31.25	09/19/2025	651.10
Total for Check Number 58336:				651.10
58337	S115 4892	Sabre Backflow Inc. Backflow test kit annual calibration	09/19/2025	151.92
Total for Check Number 58337:				151.92
58338	S860 173559743-0001	Sunbelt Rentals Concrete breaker attachment for skid-steer.	09/19/2025	856.53
Total for Check Number 58338:				856.53
58339	T100 TT-012a	TASTY THAI-GER 50% REMAINDER - EMPLOYEE PICNIC 9/20	09/19/2025	1,058.06
Total for Check Number 58339:				1,058.06
58340	T285 5714	Thomas R. Bess TICKET# 319434 - ASPHALT 3.004 TONS	09/19/2025	359.35
Total for Check Number 58340:				359.35
58341	T810 135371	Tony Gosselin Tire Service Tire Sensors	09/19/2025	384.60
Total for Check Number 58341:				384.60
58342	V600 J19990-05	Viking Industrial Painting PROGRESS PAYMENT #5 FOR CONSTRUCT	09/19/2025	52,475.00
Total for Check Number 58342:				52,475.00
58343	W208 1077	Watt's Cleaning Services MONTHLY OFFICE CLEANING AUGUST 2025	09/19/2025	1,165.00
Total for Check Number 58343:				1,165.00
58344	W730 137219 137219 137219	Wienhoff Drug Testing Inc JDD ADD TO PROGRAM JDD PRE EMPLOYMENT CDL NA EXCESSIVE FEE COLLECTION	09/19/2025	85.00 85.00 10.00
Total for Check Number 58344:				180.00
58345	W900 2025-0074	WESTSIDE COMM IMPROVEMENT AS VALUES COMMITTEE ROOM RENTAL - WC	09/19/2025	174.00
Total for Check Number 58345:				174.00
Total for 9/19/2025:				512,881.49
58346	U410	United Way of Humboldt PR Batch 00001.09.2025 UNITED WAY PR Batch 00002.09.2025 UNITED WAY PR Batch 00002.09.2025 UNITED WAY PR Batch 00005.08.2025 UNITED WAY PR Batch 00002.09.2025 UNITED WAY PR Batch 00005.08.2025 UNITED WAY	09/25/2025 PR Batch 00001.09.2025 UNI PR Batch 00002.09.2025 UNI PR Batch 00002.09.2025 UNI PR Batch 00005.08.2025 UNI PR Batch 00002.09.2025 UNI PR Batch 00005.08.2025 UNI	0.90 1.10 1.22 0.72 1.68 1.43

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00005.08.2025 UNITED WAY	PR Batch 00005.08.2025 UNI	1.85
		PR Batch 00001.09.2025 UNITED WAY	PR Batch 00001.09.2025 UNI	1.62
		PR Batch 00001.09.2025 UNITED WAY	PR Batch 00001.09.2025 UNI	1.48
Total for Check Number 58346:				12.00
58347	A160	ACWA-JPIA	09/25/2025	
	706868	aMedical Plan - Employees 10/25		56,620.79
	706868	jDental Plan - Retired Members 10/25		1,331.84
	706868	dLife/AD&D Plan - Employees 10/25		355.55
	706868	gVision Plan - Board Members 10/25		62.52
	706868	EAP Plan - Employees 10/25		57.04
	706868	ICOBRA - Medical 10/25		3,113.97
	706868	iMedical Plan -Retired Members 10/25		28,218.25
	706868	fDental Plan - Board Members 10/25		342.64
	706868	hLife/AD&D Plan -Board Members 10/25		29.55
	706868	EAP Plan - Board Members 10/25		12.40
	706868	nCOBRA - Vision 10/25		31.26
	706868	mCOBRA - Dental 10/25		98.92
	706868	eMedical Plan - Board Members 10/25		11,640.87
	706868	cVision Plan - Employees 10/25		359.49
	706868	kVision Plan - Retired Members 10/25		375.12
	706868	bDental Plan - Employees 10/25		1,471.24
Total for Check Number 58347:				104,121.45
58348	UB*02278	JARED CRASSWELLER	09/25/2025	
		Refund Check		22.32
		Refund Check		14.99
		Refund Check		52.06
		Refund Check		67.27
Total for Check Number 58348:				156.64
58349	UB*02279	SAMANTHA/MICHAEL JONES	09/25/2025	
		Refund Check		36.59
		Refund Check		60.64
		Refund Check		28.29
		Refund Check		54.68
		Refund Check		19.80
Total for Check Number 58349:				200.00
58350	UB*02280	DAVID/ANDRES REINHART/FELIX	09/25/2025	
		Refund Check		13.92
		Refund Check		25.49
		Refund Check		10.08
		Refund Check		11.47
		Refund Check		26.78
Total for Check Number 58350:				87.74
58351	UB*02281	MARIA TELLER	09/25/2025	
		Refund Check		40.33
		Refund Check		59.67
Total for Check Number 58351:				100.00
58352	UB*02282	THOMAS/SHARON GARLAND	09/25/2025	
		Refund Check		2.95
		Refund Check		38.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check		18.06
		Refund Check		23.34
			Total for Check Number 58352:	83.06
58353	UB*02283	PACIFIC PARTNERS PROPERTY MANA	09/25/2025	
		Refund Check		5.22
		Refund Check		19.32
		Refund Check		14.95
			Total for Check Number 58353:	39.49
58354	UB*02284	CHYANN/MATT MILDBRANDT	09/25/2025	
		Refund Check		5.07
		Refund Check		24.87
		Refund Check		32.14
			Total for Check Number 58354:	62.08
58355	UB*02285	NICHOLAS JILES	09/25/2025	
		Refund Check		23.73
		Refund Check		4.15
		Refund Check		30.67
		Refund Check		81.38
		Refund Check		57.30
			Total for Check Number 58355:	197.23
58356	UB*02286	MARCOS/STEVE LEE-RAMOS	09/25/2025	
		Refund Check		5.96
		Refund Check		1.54
		Refund Check		12.78
		Refund Check		7.70
			Total for Check Number 58356:	27.98
58357	UB*02287	GARETT/ABIGAIL GEHRING/COSTELI	09/25/2025	
		Refund Check		11.50
		Refund Check		30.55
		Refund Check		65.45
		Refund Check		39.48
			Total for Check Number 58357:	146.98
58358	UB*02288	JARED CRASSWELLER	09/25/2025	
		Refund Check		4.15
		Refund Check		14.41
		Refund Check		18.62
		Refund Check		6.18
			Total for Check Number 58358:	43.36
58359	UB*02289	WILLIAM/NICOLETTE RODRIGUEZ-M	09/25/2025	
		Refund Check		50.59
		Refund Check		108.34
		Refund Check		24.76
		Refund Check		68.37
		Refund Check		65.33
			Total for Check Number 58359:	317.39
58360	UB*02290	DANIEL BOBILLOT	09/25/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check		18.55
		Refund Check		11.95
		Refund Check		23.98
		Refund Check		4.33
		Refund Check		7.95
			Total for Check Number 58360:	66.76
58361	UB*02291	ROBERT EDWARDS	09/25/2025	
		Refund Check		5.21
		Refund Check		12.17
		Refund Check		15.71
		Refund Check		5.96
			Total for Check Number 58361:	39.05
58362	UB*02292	PHILLIP COX	09/25/2025	
		Refund Check		10.71
		Refund Check		1.55
		Refund Check		20.37
		Refund Check		12.28
		Refund Check		9.50
			Total for Check Number 58362:	54.41
58363	UB*02293	ORION PATH LLC	09/25/2025	
		Refund Check		45.01
		Refund Check		5.69
		Refund Check		29.87
		Refund Check		34.86
			Total for Check Number 58363:	115.43
58364	UB*02294	HUMBOLDT PROPERTY MGMT	09/25/2025	
		Refund Check		11.85
		Refund Check		156.20
		Refund Check		1.94
		Refund Check		15.31
			Total for Check Number 58364:	185.30
58365	UB*02295	YUOK INDIAN HSNG AUTHORITY	09/25/2025	
		Refund Check		29.75
		Refund Check		6.27
		Refund Check		23.21
		Refund Check		26.13
			Total for Check Number 58365:	85.36
58366	UB*02296	RUSSELL ALBER	09/25/2025	
		Refund Check		1.63
		Refund Check		2.35
		Refund Check		3.02
			Total for Check Number 58366:	7.00
58367	UB*02297	ALFREDO/VANESA CADENA/NAVA	09/25/2025	
		Refund Check		53.69
		Refund Check		20.23
		Refund Check		31.75
		Refund Check		15.66
		Refund Check		2.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58367:				123.89
58368	UB*02298	OPAL CHURCH	09/25/2025	
		Refund Check		46.49
		Refund Check		6.97
Total for Check Number 58368:				53.46
58369	UB*02299	KRAMER INVESTMENT CORPORATIO	09/25/2025	
		Refund Check		104.14
		Refund Check		12.06
		Refund Check		23.45
		Refund Check		25.30
Total for Check Number 58369:				164.95
58370	UB*02300	JAMES PAYE	09/25/2025	
		Refund Check		25.68
		Refund Check		5.41
		Refund Check		7.66
		Refund Check		83.10
		Refund Check		20.41
Total for Check Number 58370:				142.26
58371	UB*02301	HANNAH/TRACY VOGEL	09/25/2025	
		Refund Check		7.32
		Refund Check		57.63
		Refund Check		57.91
		Refund Check		46.04
		Refund Check		31.10
Total for Check Number 58371:				200.00
58372	UB*02302	GABRIEL FUGATE	09/25/2025	
		Refund Check		14.36
		Refund Check		33.14
		Refund Check		69.10
		Refund Check		41.69
Total for Check Number 58372:				158.29
58373	UB*02303	TRISSY WANLESS	09/25/2025	
		Refund Check		38.40
		Refund Check		40.96
		Refund Check		6.59
		Refund Check		86.44
		Refund Check		27.67
Total for Check Number 58373:				200.06
58374	UB*02304	MICHELE BERMAN	09/25/2025	
		Refund Check		25.56
		Refund Check		24.66
Total for Check Number 58374:				50.22
58375	A072 14192	Accurate Drug Testing Services MW DOT PHYS	09/25/2025	
				110.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58375:				110.00
58376		Petrusha Enterprises Inc.	09/25/2025	
	747634	WIRED MOTION DETECTOR FOR ASM OFF		98.61
	747634	COMMERCIAL ON-SITE VISIT		140.00
Total for Check Number 58376:				238.61
58377	A790	Automation Direct	09/25/2025	
	18379192	Strobe light and wire lables for sea ave sls		278.00
	18379192	Strobe light and wire lables for artino sls		279.89
Total for Check Number 58377:				557.89
58378	C036	Corporate Payment Systems	09/25/2025	
	000030	TK/PORTER STREET - EMPLOYEE LUNCH		60.00
	02908	MM/Microsoft - Projects for KR		30.00
	1237761	MM/Backflow Repair kit for 1 1/2 RPP device		175.29
	1941067	TK/AMAZON - CREAMER		33.66
	2789	TK/LOST COAST COMMUNICATIONS - PLA		200.00
	31010	DT/Costco, Coffee Breakroom		119.97
	34036	MM/Microsoft - Exchange Email		104.00
	42469	MM/DRI Crash Plan		29.97
	6040218	MM/New hard drive for RC Computer		118.53
	661021	DT/Harbor Freight, Puller set, Large jaws		231.51
	7874028394	TK/CRAIGSLIST ADVERTISEMENT - FOREI		20.00
	787409855-6	TK/CRAIGSLIST ADVERTISEMENT - PLANI		40.00
	78819283-1	TK/CASA MUNRAS -CSDA CONFERENCE -		983.76
	9847462	MM/2 Network switches. One to use now - one s		28.26
	98814	TK/BEST WESTERN ROSEVILLE - ACWA JP		126.61
Total for Check Number 58378:				2,301.56
58379	C465	CJ Brown & Co CPA	09/25/2025	
	06302023	Progress work on AuditYEAR END 6/30/23		100.00
Total for Check Number 58379:				100.00
58380	G150	Gaynor Telesystems Inc.	09/25/2025	
	SUB4047.0925	Fees and Surcharges 09.15.25 - 10.14.25		83.03
	SUB4047.0925	Cloud Subscription Charges 09.15.25 - 10.14.25		337.84
Total for Check Number 58380:				420.87
58381	H010	Keenan Supply	09/25/2025	
	S014617448.001	Replacement yard stock water and sewer parts.		614.69
Total for Check Number 58381:				614.69
58382	I401	Industrial Electric Arcata Inc	09/25/2025	
	IN54478	Switch, Mounting Blocks ,Screws, Alum cee anc		265.61
	IN54505	Hubbard intake valve parts		377.72
	IN54522	Truesdale pump # 5		161.52
	IN54523	Wire,Switch And Blocks		425.07
	IN54529	3/4 x 1/2 Bushing		13.45
	IN54532	Conduit and Freight		55.20
	IN54578	PVC Fittings, Glue and Clamp		121.67
	IN54599	Conduit Box		79.12
	IN54613	Flittings And Elertrical Tapes		272.58
	IN54623	Fittings, Bushings and Wire Splice Materials		448.82
	IN54803	Mechanical Seal Install		854.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 58382:				3,075.62
58383	P010	Pacific Gas and Electric-GN	09/25/2025	
	10032025	aWA Pump & District/Cummings		9,185.77
	10032025	gSpark energy Gas/LP Gas Chgs		43.88
	10032025	bHH Water System		16,863.25
	10032025	eKS/HH Sewer System		1,502.29
	10032025	dGeneral Sewer System		4,534.84
	10032025	fOffice/Yard		8,785.58
	10032025	cFW/MR Water System		954.09
Total for Check Number 58383:				41,869.70
58384	R722	Hunter Rice	09/25/2025	
	443811	REIMBURSEMENT FOR PPE PURCHASE		276.28
Total for Check Number 58384:				276.28
58385	S750	Standard Insurance Company	09/25/2025	
	10012025	Short&Long Term Empl Disability		1,778.65
Total for Check Number 58385:				1,778.65
58386	W872	Terrence Williams	09/25/2025	
	1	MEAL PER DIEM TK LEADERSHIP ACADEM		103.00
Total for Check Number 58386:				103.00
Total for 9/25/2025:				158,688.71
Report Total (112 checks):				1,511,987.41

Humboldt Community Services District

Dedicated to providing high-quality, cost-effective water and sewer service for our customers

ENGINEERING MEMORANDUM

To: Board of Directors
From: Kush Rawal, Assistant Engineer
Date: October 10, 2025
Subject: Assistant Engineer Progress Report for Oct 14, 2025 Board Meeting

Water Booster Station Pump Replacements

District staff recently completed two critical pump replacements that will significantly improve the reliability and efficiency of the District's water distribution system. These efforts are part of the District's ongoing commitment to maintaining and upgrading infrastructure to meet current operational standards. The two pumps are described below.

Donna Drive Booster Station – Pump #1

Pump #1 at the Donna Drive Hydro-pneumatic Booster Station was recently replaced. The previous pump had been in service for more than 30 years, well beyond its anticipated useful life. Despite performing reliably over the decades, the pump's age and declining efficiency made replacement a priority. The new pump is capable of delivering flows up to 100 gallons per minute and is more energy efficient. This replacement not only reduces operational energy costs but also provides improved reliability for customers served by the Donna Drive system. The District is also planning to replace Pump #2 at the Donna Drive Booster Station in the near future to further modernize the facility. This system serves about 100 residences on the very top of Humboldt Hill by boosting the pressure from the Donna Drive tank to those homes with adequate pressure and flow.

Blue Spruce Booster Station – Pump #2

Pump #2 at the Blue Spruce Booster Station was also rehabilitated after more than 20 years of service. The pump had last received a major maintenance overhaul in 2014, more than a decade ago, and recently experienced a failure in its mechanical seal. To address this issue, the pump was sent to Industrial Electric in Arcata for a full rebuild, including installation of a new seal and other necessary refurbishments. After refurbishing, the pump was reinstalled into the District's system. The restored pump is now capable of delivering flows up to 220 gallons per minute, providing reliable service to the Upper Humboldt Hill pressure zone.

The Blue Spruce booster station moves water up the hill from the Blue Spruce tank to the Donna Drive tank which serves about 600 residences on the upper part of Humboldt Hill.

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Humboldt Community Services District

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MEMORANDUM

TO: Board of Directors

FROM: Brian McNeill, Utility Services Planner

DATE: October 10, 2025

SUBJECT: Utility Services Planner Report for October 14, 2025 Board Meeting

October marks the waning weeks of good weather for the “construction season”. Over the course of the construction season, the District accumulates material from trench excavations called trench spoils. The District has a program, where individuals can fill out a form requesting material to help fill in low spots or for other beneficial purposes. Individuals can receive up to 49.9 cubic yards of fill material per parcel without a County issued grading permit.

This program benefits the District as well as providing a service to members of our community. The District is able to dispose of the large quantities of trench spoils generated through the construction season, which would become a muddy nuisance over the rainy winter months. Additionally, community members appreciate receiving the fill material to help with projects around their properties. This program is a win/win for the District and for the community.

Following up to the Planning Report from the September 23 Board meeting, the Unregulated Contaminant Monitoring Rule 5 (UCMR-5)) is a program by the U.S. Environmental Protection Agency (EPA) that requires public water systems to monitor and report the presence of unregulated contaminants. This helps to inform future decisions about potential drinking water regulations. HCSD has completed the second round of required UCMR-5 water sampling during the month of September. The results for the September sampling event have come back, reflecting that there are no detections found. For more information about the UCMR program and the PFAS constituents that were tested for this year, please contact the District Planner, Brian McNeill.

As always, weekly bacteriological water quality samples were collected from throughout the District and all monthly required reporting to the various State agencies has been completed and submitted.

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Humboldt Community Services District

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AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: October 14, 2025

AGENDA ITEM: F.1

TITLE: Consideration of Appointing Officers and Representatives of the Board of Directors of the Humboldt Community Services District and Adopting Resolution No. 2025-08

PRESENTED BY: Terrence Williams, General Manager

Recommendation:

Staff recommends that the Board consider officer and committee appointments and make adjustments as determined by the Board.

Summary:

At the request of the Board President, the Board will consider officer and committee appointments for the remainder of the December 2024 – December 2026 term.

1. President:

Chairs Board meetings and signs official documents on behalf of the Board/District. A strong understanding of the Brown Act, Robert's Rules of Order, and parliamentary procedure is beneficial. The current Board President is Joe Matteolii.

2. Vice President:

Assumes the President's duties in their absence. The current Vice President is Michael Hansen.

3. Employee Relations Officer:

Oversees duties outlined in the Personnel Policies & Procedures as required. The current Employee Relations Officer is Michael Hansen.

4. Audit Committee Members (Two positions):

Meet at least once annually with the Finance Manager and General Manager to review the draft fiscal year audit reports.

Clarify any questions and present recommendations for approval or revisions during the open session of a regular meeting. The current Audit Committee consists of Heidi Benzonelli and Gregg Gardiner.

5. Redwood Regional Economic Development Commission Representative & Alternate:

Attends monthly meetings on the fourth Monday of most months at 6:30 p.m. The RREDC, established in 1977 under a Joint Exercise of Power Agreement, facilitates the application and management of grants and financial assistance for economic development projects. HCSD is an original member. The current RREDC representative is Julie Ryan, and the alternate is Heidi Benzonelli.

6. Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA) Director & Alternate:

Attends typically two meetings per year. JPIA is a member-owned and governed organization that manages Liability, Property, Workers' Compensation, and Employee Health Benefits insurance programs for its members. The appointed director must be a member of the governing board of HCSD. The current ACWA JPIA representative is Julie Ryan, and the alternate is Gregg Gardiner.

7. Humboldt Bay Municipal Water District (HBMWD) Water Task Force Representative:

The Water Task Force meets as needed, based on HBMWD's schedule. This ad-hoc advisory group consists of representatives from various municipal and industrial customers of HBMWD, including HCSD, and collaborates with HBMWD on regional water-related matters. The current Water Task Force representative is Julie Ryan.

The Board is asked to confirm these appointments and adopt Resolution No. 2025-08.

Fiscal Impact:

Unknown.

RESOLUTION NO. 2025-08
A RESOLUTION APPOINTING OFFICERS OF THE BOARD
OF DIRECTORS OF THE HUMBOLDT COMMUNITY SERVICES DISTRICT

RESOLVED, by the Board of Directors of the Humboldt Community Services District, Humboldt County, California, the following Directors were elected to serve in the positions designated for the period from October 14, 2025, to December 8, 2026, as follows:

_____ is hereby appointed President of the Board of the Humboldt Community Services District.

_____ is hereby appointed Vice President of the Board of the Humboldt Community Services District.

_____ is hereby appointed Employee Relations Officer of the Humboldt Community Services District.

_____ and _____ from the Humboldt Community Services District Board of Directors, along with the District General Manager and Finance Director, are hereby appointed to the Audit Committee.

_____ is hereby appointed as the Representative, and _____ is hereby appointed as the Alternate Representative to the Redwood Region Economic Development Commission Board (RREDC).

_____ is hereby appointed Director, and _____ is hereby appointed as Alternate Director to the ACWA/JPIA Board.

_____ is hereby appointed Director to the HBMWD Water Task Force

PASSED, APPROVED, AND ADOPTED this 14th day of October, 2025, on the following roll call vote:

AYES:
NOES:
ABSENT:

ATTEST:

_____, Board President

Robert Christensen, Board Secretary

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Humboldt Community Services District

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AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: October 14, 2025

AGENDA ITEM: F.2

TITLE: Engagement of a CalPERS Retired Annuitant for Professional Engineering Services

PRESENTED BY: Terrence Williams, General Manager

Recommendation:

Staff recommends that the Board authorize the General Manager to engage a CalPERS retired annuitant to provide professional engineering services, including the review and stamping of District-prepared plans, not to exceed 960 hours in the 2025-26 Fiscal Year by motion and roll call vote.

Summary:

The District's Engineering Department is responsible for preparing and reviewing plans and specifications for various capital improvement projects. To ensure that plans produced by District staff meet professional engineering standards, the District occasionally requires the services of a licensed engineer to review and stamp design documents.

The District's former General Manager/Engineer retired under CalPERS and remains familiar with the District's infrastructure systems, design standards, and capital projects. Staff proposes to engage him as a CalPERS retired annuitant to provide limited professional engineering support, primarily for reviewing and stamping engineering plans prepared by the Assistant Engineer.

CalPERS regulations allow public agencies to employ retired annuitants under specific conditions, including:

- The individual may work no more than 960 hours in a fiscal year.
- The position must be temporary and not part of a regular staff assignment.
- Retired annuitants are not eligible for District benefits such as vacation, sick leave, or health insurance.

The District anticipates the retired annuitant's services will be well below the 960-hour threshold. Work will be performed on an as-needed basis, limited to technical review and professional certification of engineering plans.

The retired annuitant will be compensated hourly, aligned with the Associate Engineer classification on the District's Salary Schedule. The position will be paid on an hourly basis as an unbenefited employee.

Fiscal Impact:

The District expects to spend **less than \$10,000** in salary and wages during Fiscal Year 2025-26 for these services. All associated costs will be charged to the **Capital Improvement Program (CIP)** projects for which the retired annuitant provides engineering support.

Humboldt Community Services District

Dedicated to providing high quality, cost effective water and sewer service for our customers

AGENDA REPORT

For HCSD Board of Directors Regular Meeting of: October 14, 2025

AGENDA ITEM: F.3

TITLE: Consideration of Request from CalTrout to Enter Agreement to Provide Access to Parcel 302-181-028 for Project Development and Monitoring

PRESENTED BY: Terrence Williams, General Manager

Recommendation:

Staff recommends that the Board consider CalTrout's request to enter into agreement and provide approval for the Humboldt County Planning Application.

Summary:

CalTrout is working with the State Water Resources Control Board, National Fish and Wildlife Foundation and the California Coastal Conservancy, among others, to develop a restoration project on the Elk River floodplain east of highway 101. The District owns a small parcel (AP302-181-028) within the project extents that is not slated for any construction work or other impediment to District use. Considering that the parcel was described in the original project plan, the funding agencies and the County of Humboldt require CalTrout to execute an agreement with the District and to sign onto the Planning Application. District Legal Counsel has reviewed and approved the language in the agreement and District staff does not see any reason not to enter into this agreement.

The draft agreement, the planning application form and a map showing the parcel and CalTrout's plans are included in this Board packet for your review.

Fiscal Impact:

None.

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Agreement #: Elk_Access_013

This Agreement is executed as of the date last signed below (“Effective Date”) by Humboldt Community Services District and California Trout, Inc., a Californian non-profit with its principal place of business at 435 Pacific Ave., Suite 200, San Francisco, California 94133 (hereinafter called “CalTrout”), collectively known as the “Parties.” Whereas, CalTrout has requested limited access to the Landowner’s property solely to accommodate regional project boundaries and possible survey work associated with the Elk River Sediment Remediation and Habitat Rehabilitation Project, and CalTrout has confirmed that no physical work or use restriction is anticipated on the Landowner’s property.

1 – PURPOSE. This Agreement confirms that the Landowner will allow access to the property described in **Exhibit A** for the purposes of implementing the project described/identified in **Exhibit B** (the “Project”). Landowner will make access available for pre-project evaluation, project implementation, project monitoring, and any necessary inspections related to the project.

By participating in the Project, Landowner understands that this project will be monitored by CalTrout and the project funders (collectively “Agency Representatives”) before and after implementation to evaluate project effectiveness. Landowner agrees to work with CalTrout and/or the Agency Representatives to perform adaptive management to improve effectiveness over time. Additionally, CalTrout shall have the right to visit the site to inspect the operation and maintenance of the Project for ten years and will occasionally request permission to lead field tours with agencies and project funders (with prior notification). The property on which this Project will occur is located on parcel APNs:

302-181-028

Landowner is also aware that Agency Representatives may need to make pre-project, project, and post-project inspections, and may also need to make periodic inspections of the Project over the ten-year term of this agreement.

The Parties acknowledge that no work, construction, or restoration activities are currently planned to occur on the Landowner’s property (APN 302-181-028), and this Agreement is provided solely to authorize limited access in connection with the adjacent Elk River Sediment Remediation and Habitat Rehabilitation Project. Nothing in this Agreement shall be construed as granting CalTrout or any Agency Representative the right to construct, install, or otherwise alter any portion of the Landowner’s Property without the Landowner’s prior written consent.

2 – DEFINITIONS.

- A. “Project” shall encompass actions associated with ecological restoration and flood reduction, including actions described in **Exhibit B**.
- B. “Landowner” shall include Humboldt Community Services District.

- C. "CalTrout" shall include CalTrout and its employees, representatives, agents, contractors, and subcontractors.
- D. "Agency Representatives" shall include personnel from the project funders including the State Coastal Conservancy (SCC), National Oceanic and Atmospheric Administration (NOAA), and any other future project funders.
- E. "Property" shall mean the real property described in **Exhibit A**, which is owned or managed by Landowner.

3 – ACCESS PERMISSION. Landowner grants CalTrout and Agency Representatives permission to enter onto the Property for the purpose of performing the Project. Access shall be limited to those portions of the Property where the Project will occur and those additional portions of the Property that must be traversed to gain access to the work site. CalTrout's access is subject to any special conditions listed in **Exhibit C**. Landowner will inform CalTrout of all known safety hazards on the Property. CalTrout's right to enter is non-exclusive and Landowner shall have the right to enter and use the Property for any purpose that will not unreasonably interfere with the rights granted to CalTrout under this Agreement.

4 – TERM. This Agreement shall commence on the Effective Date and remain in effect for **ten (10) years**, unless earlier terminated under Section 9. If no on-site activities occur on the Landowner's Property within three (3) years after the Effective Date, this Agreement shall automatically terminate without further action by either Party. The Parties may extend the term only by mutual written agreement.

5 – RELEASES.

(a) CalTrout agrees to release, defend, indemnify, and hold harmless the Landowner, its officers, employees, and agents from and against any and all claims, demands, actions, losses, liabilities, damages, or expenses (including reasonable attorneys' fees) arising out of or in any way related to the acts or omissions of CalTrout, its employees, contractors, subcontractors, or agents in connection with this Agreement, except to the extent caused by the sole negligence or willful misconduct of the Landowner.

(b) The Landowner shall not be responsible for any injury, damage, or loss sustained by CalTrout or its representatives while on the Property, except to the extent resulting from the Landowner's sole negligence or willful misconduct.

6 – INSURANCE. CalTrout shall maintain the following insurance coverage during the term of this Agreement: (A) Worker's Compensation with coverage limits as required by the State of California; (B) Commercial General Liability Insurance including bodily injury, death, property damage, independent contractors products/completed operations, contractual, and personal injury liability, with a limit of at least \$1,000,000 per occurrence and in the annual aggregate; and (C) Commercial Automobile Insurance covering owned, hired, rented, and non-owned automotive equipment with a limit of \$1,000,000 per accident. CalTrout shall provide certificates of insurance prior to entry onto the Property naming the Humboldt Community Services District, its officers, employees, and agents as additional insureds on the Commercial General Liability and Automobile Liability policies. Such insurance shall be primary and non-contributory with any insurance maintained by the Landowner.

7 – OPERATIONS AND MAINTENANCE. The Landowner shall have no responsibility for operation or maintenance of any facility or structure unless such facility or structure is physically constructed or

installed on the Landowner's Property under this Agreement and accepted in writing by the Landowner. If no improvements are constructed on the Landowner's Property, this section shall not apply.

8 – DATA AND INFORMATION SECURITY. Landowner is aware that some or all data and information collected on Landowner's Property will be provided by CalTrout and its subcontractors to project funders and permitting agencies for their permanent possession and use. All data and information collection on the Landowner's Property will be made publicly available per CalTrout's data management plans.

9– TERMINATION. Landowner may terminate this agreement at any time prior to the Project being implemented, provided Landowner gives CalTrout written notice of Landowner's intent to terminate the Agreement no less than fifteen (15) days before termination is to take effect. Landowner may not terminate this Agreement without cause once on-site work on the Project has commenced.

10 – ASSIGNMENT AND SURVIVAL. The Landowner shall notify CalTrout of changes in ownership of the Property on which the Project is located within thirty (30) days of transfer. In the event of a transfer of ownership, the Landowner shall provide a copy of this Agreement to the succeeding owner prior to transfer. This Agreement shall be binding on Landowner's successors and assigns for the duration of the Agreement Term. Additionally, the provisions of Section 7 (Operations and Maintenance) shall survive expiration or termination of this Agreement.

11 – NOTICES. All notices or communication concerning a party's compliance with the terms of this Agreement shall be in writing and may be given personally, by certified mail, return receipt requested, or by overnight express carrier. Notices must also be provided via email.

Notices to CalTrout shall be sent to:

Darren Mierau
California Trout
1380 9th St., Arcata, CA 95521
Email: dmierau@caltrout.org
Phone: (707) 845-7810

Notices to Landowner shall be sent to:

Terrence Williams
Humboldt Community Services District
5055 Walnut Drive
Email: twilliams@humboldtcsd.org
Phone: (707) 443-4550

12 – EXHIBITS. All exhibits attached and referred to in this Agreement are hereby incorporated and will be deemed to be a part of this Agreement. Where there is a conflict between the terms of this Agreement and an exhibit, the more restrictive of the conflicting terms shall prevail.

13 – SEVERABILITY. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, shall remain in full force and effect as if such invalid or unenforceable term had never been included.

14 – GOVERNING LAW AND VENUE. This Agreement shall be construed and enforced in accordance with the laws of the State of California. If any legal action is necessary to enforce the terms and conditions of this Agreement the parties agree that a court of competent jurisdiction in Humboldt County shall be the sole venue and jurisdiction for the bringing of such action.

15 – DISPUTE RESOLUTION. The parties shall make a good faith effort to settle any dispute arising under this Agreement. If the parties fail to resolve such disputes, they shall submit them to nonbinding mediation in California at equal shared expense of the parties for at least eight (8) hours of mediation. If mediation does not arrive at a satisfactory result, arbitration, if agreed to by all parties, or litigation may be pursued. If the parties elect arbitration, the parties shall share expenses equally, and the arbitrator's award must be supported by law and substantial evidence and include detailed written findings of law and fact.

16 – LEGAL FEES AND COSTS. In the event of any litigation or other legal proceeding including, but not limited to, arbitration or mediation between the Parties arising from this Agreement, the prevailing party will be entitled to recover, in addition to any other relief awarded or granted, its reasonable costs and expenses (including attorney's fees) incurred in the proceeding.

17 – ENTIRE AND FINAL AGREEMENT. This Agreement incorporates the entire and exclusive agreement of the parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related hereto. The Agreement may be amended only in a writing executed by both Parties.

18 – NO WAIVER. The failure of a Party to enforce any term, covenant, or condition of this Agreement shall not be construed as a waiver of that Party's right to enforce this or any other term, covenant, or condition of this Agreement at any later time or as a waiver of any term, covenant, or condition of this Agreement.

19 – AUTHORITY TO EXECUTE AGREEMENT. Each individual executing this Agreement represents that they are duly authorized to sign and deliver the agreement on behalf of the party indicated and that this Agreement is binding on such party in accordance with its terms. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

20 – Electronic Signatures. Unless otherwise prohibited by law, the parties agree that an electronic signature to this Contract and an electronic copy of this Agreement have the same force and legal effect as an original ink signature transmitted in hard copy (e.g., transmission via email of a .pdf file containing a scanned or digitally applied signature).

IN WITNESS WHEREOF, the Parties have executed this Agreement.

[Landowner Name]

Humboldt Community Services District

Landowner Signature:

Date (Effective Date):

Landowner Address:

Humboldt Community Services District
5055 Walnut Drive
Eureka, CA, 95503

Landowner Phone #: (707) 443-4550

California Trout, Inc.

Signature:



Date:

By: Darren Mierau

Title: CalTrout North Coast Director

Exhibit A
Description of Property

Landowner is the fee owner of, or has a beneficial interest in, certain real property (the "Property") located in Humboldt County, CA, as shown on the map, below. Assessor Parcel Numbers for the Property include:

302-181-028



**Exhibit B
Project Activity**

The Elk River watershed is the focus of a decades-long, multi-phased, community-supported program to improve hydrologic and sediment processes, flooding, water quality conditions, and aquatic and riparian habitat functions in Elk River. With funding from the State Coastal Conservancy, CalTrout and a technical team including Northern Hydrology and Engineering, Stillwater Sciences, GHD, and others are advancing design and permitting in river-adjacent parcels along the lower Elk River and Swain Slough. These “permit-ready” designs (65% engineering design and 90% grading plan) will restore natural tidal and fluvial drainage patterns over the entire 857-acre PA1, remove and/or upgrade drainage infrastructure; reduce or remove levees; breach a relict railroad grade; restore tidal sloughs and tidal creek channels and their connectivity to mainstem channels; create backwater features for seasonal waterfowl and winter salmonid rearing habitat (primarily for Federally listed coho salmon); manage invasive vegetation; expand native plant communities; and recontour portions of the floodplain to guide winter flood-flows across the floodplain and back into the slough channel network toward suitable aquatic habitat and reduce flooding on agricultural lands.

CalTrout and the technical team worked with the Landowner to develop restoration and/or flood reduction actions on their property through conceptual design to 65% design.

Specific restoration actions to be implemented on the Landowner’s Property are presented in the table below. These actions as provided in the 65% engineering designs for the project, and subject for revision by the time of the final 90% engineering designs are:

APN	Acres	Sub-Area Name	Restoration Action Category	Specific Actions
302-181-028	0.14	Confluence	Earthmoving	Access and swale grading may occur in this area.

**Exhibit C
Special Conditions**

Parcel APN:	Landowner name	Tenant or lesee	Contact number for access	Special conditions for access
302-181-028	Humboldt Community Services District		(707) 443-4550	



PLANNING APPLICATION FORM
Humboldt County Planning Department
Current Planning Division 3015 H Street Eureka, CA 95501-4484
Phone (707) 445-7541 Fax (707) 268-3792

INSTRUCTIONS:

- 1. Applicant/Agent complete Sections I, II and III below.
- 2. It is recommended that the Applicant/Agent schedule an Application Assistance meeting with the Assigned Planner. Meeting with the Assigned Planner will answer questions regarding application submittal requirements and help avoid processing delays. A small fee is required for this meeting.
- 3. Applicant/Agent needs to submit all items marked on the reverse side of this form.

SECTION I

APPLICANT (Project will be processed under Business name, if applicable.)

Business Name: _____
Contact Person: _____
Mailing Address: _____
City, St, Zip: _____
Telephone: _____ Alt. Tel: _____
Email: _____

AGENT (Communications from Department will be directed to agent)

Business Name: _____
Contact Person: _____
Mailing Address: _____
City, St, Zip: _____
Telephone: _____ Alt. Tel: _____
Email: _____

OWNER(S) OF RECORD (If different from applicant)

Owner's Name: _____
Mailing Address: _____
City, St, Zip: _____
Telephone: _____ Email: _____

Owner's Name: _____
Mailing Address: _____
City, St, Zip: _____
Telephone: _____ Email: _____

LOCATION OF PROJECT

Site Address: _____
Community Area: _____

Assessor's Parcel No(s): _____
Parcel Size (acres or sq. ft.): _____

Is the proposed building or structure designed to be used for designing, producing, launching, maintaining, or storing nuclear weapons or the components of nuclear weapons? ☐ YES ☐ NO

SECTION II

PROJECT DESCRIPTION

Describe the proposed project (attach additional sheets as necessary):

SECTION III

OWNER'S AUTHORIZATION & ACKNOWLEDGEMENT

I hereby authorize the County of Humboldt to process this application for a development permit and further authorize the County of Humboldt and employees of the California Department of Fish and Wildlife to enter upon the property described above as reasonably necessary to evaluate the project. I also acknowledge that processing of applications that are **not** complete or do not contain truthful and accurate information will be delayed and may result in denial or revocation of approvals.

Applicant Signature

Date

If the applicant is not the owner of record: I authorize the applicant/agent to file this application for a development permit and to represent me in all matters concerning the application.

Owner of Record Signature

Date

Owner of Record Signature

Date

This side completed by Planning Staff

Checklist Completed by: _____ Date: _____

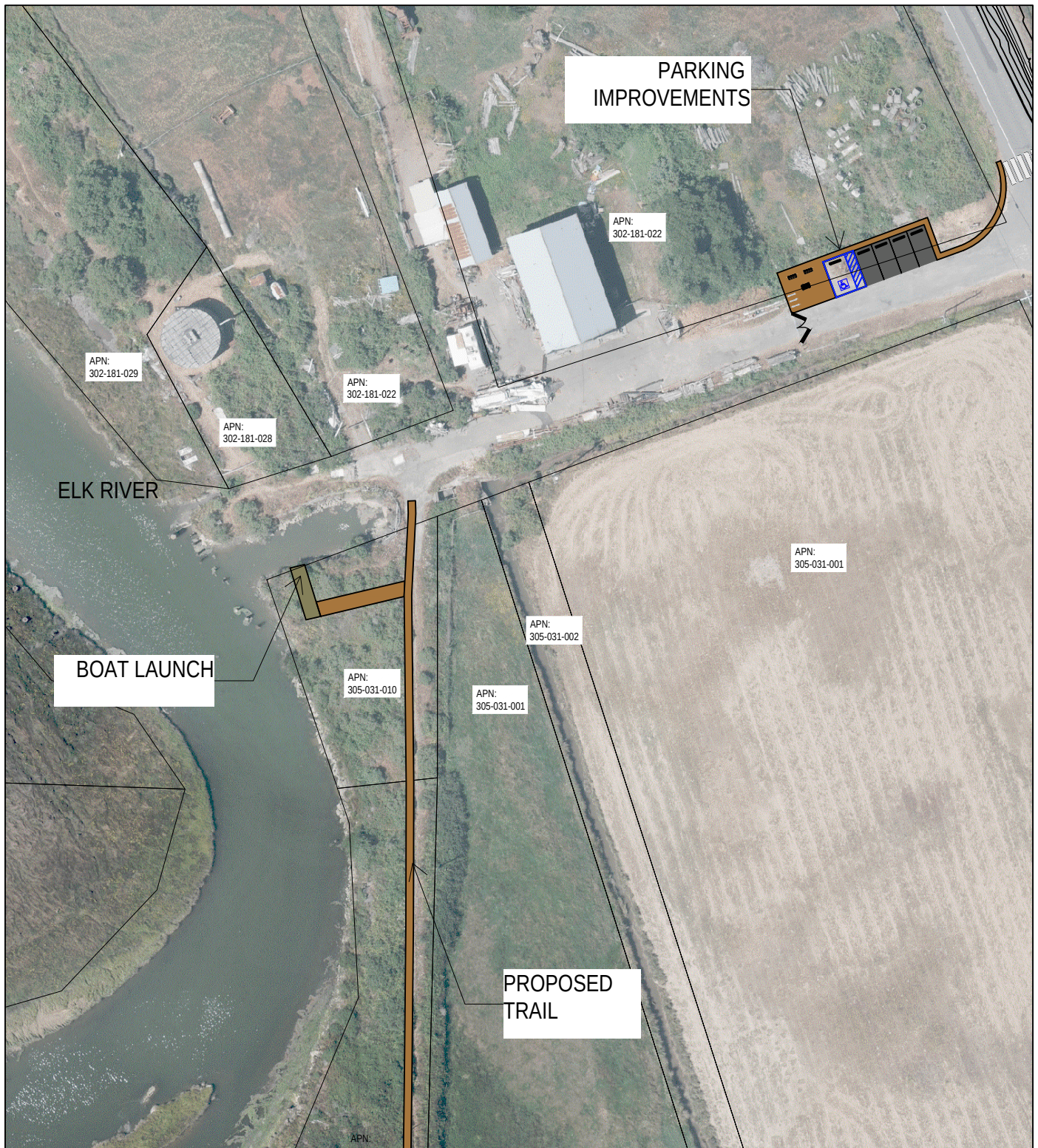
THE FOLLOWING ITEMS MUST BE SUBMITTED WITH THIS APPLICATION

Item	Received	Item	Received
☐ Filing Fee of \$ _____	☐	☐ Architectural Elevations	☐
☐ Fee Schedule (see attached, please return completed fee schedule with application)	☐	☐ Design Review Committee Approval	☐
☐ Plot Plan 12 copies (folded if > 8½" x 14")	☐	☐ CEQA Initial Study	☐
☐ Tentative Map 12 folded copies (Minor Subd)	☐	☐ Exception Request Justification	☐
☐ Tentative Map 18 folded copies (Major Subd) [Note: Additional plot plans/maps may be required]	☐	☐ Joint Timber Management Plan	☐
☐ Tentative Map/Plot Plan Checklist (complete & return with application)	☐	☐ Lot Size Modification Request Justification	☐
☐ Floor Plan	☐	☐ Military Training Route (see County GIS)	☐
☐ Division of Environmental Health Questionnaire	☐	☐ Parking Plan	☐
☐ On-site sewage testing (if applicable)	☐	☐ Plan of Operation	☐
☐ On-site water information (if applicable)	☐	☐ Preliminary Hydraulic & Drainage Plan	☐
☐ Solar design information	☐	☐ R1 / R2 Report (Geologic/Soils Report, 3 copies with original signatures)	☐
☐ Chain of Title	☐	☐ Reclamation Plan, including engineered cost estimate for completing reclamation	☐
☐ Grant Deed ☐ Current ☐ Creation	☐	☐ Accessory Dwelling Unit Fact Sheet	☐
☐ Preliminary Title Report (<u>two copies</u> , prepared within the last six months prior to application)	☐	☐ Variance Request Justification	☐
		☐ Vested Right Documentation/Evidence	☐
		☐ Other _____	☐
		_____	☐
		☐ Other _____	☐
		_____	☐
		☐ Other _____	☐
		_____	☐

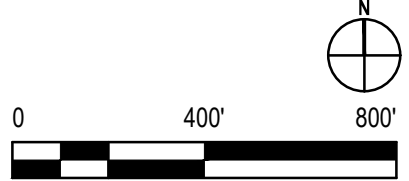
FOR INTERNAL USE

☐ Ag. Preserve Contract	☐ General Plan Amendment	☐ Reclamation Plan
☐ Certificate of Compliance	☐ General Plan Petition	☐ Surface Mining Permit
☐ Coastal Development Permit ☐ Administrative ☐ Planning Commission	☐ Information Request	☐ Surface Mining Vested Right Determination
☐ Design Review ☐ Inland ☐ Coastal	☐ Modification to _____	☐ Timber Harvest Plan Information Request
☐ Determination of Legal Status	☐ Lot Line Adjustment	☐ Use Permit H.C.C. § _____
☐ Determination of Substantial Conformance	☐ Preliminary Project Review	☐ Variance H.C.C. § _____
☐ Extension of _____	☐ Special Permit ☐ Administrative ☐ Planning Commission H.C.C. § _____	☐ Zone Reclassification
☐ Fire Safe Exception Request	☐ Subdivision ☐ Parcel Map ☐ Final Map	☐ Other _____
	☐ Exception to the Subdivision Requirements	☐ Other _____

Application Received By: _____			Date: _____			Receipt Number: _____		
General Plan Designation: _____								
Plan Document: _____								
Land Use Density: _____								
Zone Designation: _____								
Coastal Jurisdiction Appeal Status:			☐ Appealable			☐ Not Appealable		
Preliminary CEQA Status:								
☐ Environmental Review Required								
☐ Categorically Exempt From Environmental Review:			Class _____			Section _____		
☐ Statutory Exemption:			Class _____			Section _____		
☐ Not a Project								
☐ Other _____								



CONCEPTUAL - NOT FOR CONSTRUCTION



CALTROUT
ELK RIVER SEDIMENT REMEDIATION AND
HABITAT REHABILITATION PROJECT
ERWA SOUTH - PUBLIC ACCESS EXHIBIT

Project No. 12624303
Date October 2

FIGURE L-04